

## **Tips On Human Relations**

1. Learn to like yourself (no one else can if you cannot).
2. Believe in your own personal worth.
3. Expect people to like you.
4. Be natural--be yourself.
5. Be sincere.
6. Be on the lookout for the good qualities in others.
7. Be interested and concerned about others.
8. Give praise when it is due.
9. Let your friends know you like them.
10. Do not take your friends for granted.
11. Be appreciative, kind, and considerate.
12. Smile--smile--smile.
13. Form your own opinions about others. Find out for yourself whether you like someone...not judge second-hand.
14. Do not always have to have your own way.
15. Speak your mind when asked what you think of a particular situation.
16. Do not hold grudges.
17. Be dependable.
18. Do not give your word unless you intend to keep it.
19. Do not criticize others.
20. Be able to take constructive criticism.
21. Be happy for the good that comes to others.
22. Do not exaggerate.
23. Try to be understanding.
24. Be willing to admit your mistakes.
25. Learn from your mistakes.