

Expanding Language

DIRECTIONS: Rewrite the following items to be examples of bias-free communication.

1. Chairman
2. Congresswoman
3. Fireman
4. Everyone should turn in his report.
5. Everyone should turn in her report.
6. Man and his world.
7. Mr. McAllister runs the garage in partnership with his wife, a striking blonde who mans the pump.
8. The pioneer headed west, taking their wives and children to unknown territory.
9. Poetess
10. Man-sized job
11. Old maidish
12. Sissy
13. I'll have my girl Xerox this for you.
14. Dear Sir:
15. John Jones and Miss Harriet Hopkins organized the fund drive.
16. Mrs. Ricardo Rodriquez
17. Henpecked
18. Your better half
19. The lady plumber did a surprisingly good job.
20. The students roared when the football team came running out on the court during awards night with their jerseys stuffed with forty inch bosoms. (Actual quotation from a textbook!)