

Selecting Work Characteristics

INSTRUCTIONS: Study the factors listed below, all of which are thought to be important to job success. Place each factor in the partial pyramid in the order of importance to you. The factor you feel is least important should be placed at the bottom of the pyramid. Be sure to list all ten factors and be prepared to discuss the reasons for your rating.

Work characteristics your employer seeks:

Willingness to assume responsibility

Attitude

Loyalty

Ambition

Reliability

Initiative

Good human relations skills

Punctuality

Personal productivity

Honesty

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.