

## Module 1 v Activity 2 v ATTENDANCE

- Activity: Group Brainstorming on Maintaining Good Attendance
- Materials Needed: Paper, marking pens, masking tape, and Steps for Maintaining Good Attendance handouts/transparency.
- Directions: Divide students into groups of three. Explain that each group should brainstorm specific things that employees can do to accomplish the first five "Steps for Maintaining Good Attendance." The challenge is to come up with as many ways as possible to perform the steps. Have students write ideas on their paper so they can be shared with the large group after the brainstorming begins. Ask if there are any questions before the brainstorming begins. Allow students 10 minutes to complete this activity. After many ideas are generated, call time, and have students tape their completed sheets of paper on the walls. Ask each group to appoint a spokesperson that will explain the group's suggestions. Have each spokesperson report to the large group (2 minutes for each group). Encourage students to write down any suggestions that would be especially helpful to them in maintaining good attendance. After all reports have been given, review the "Steps for Maintaining Good Attendance."

**Time Required:  
20 Minutes**